

APPROVED: _____

PROPOSED MINUTES

SANILAC COUNTY COMMUNITY MENTAL HEALTH AUTHORITY

FEBRUARY 25, 2025

MEMBERS PRESENT: Roger Ballard, Lynne Brown, Joyce Johnson, Robert Kozfkay, Brett Lester, Anna Lopez, Nanette Susalla, Angie Weber, and Linda Willis

MEMBERS ABSENT: Robyn Gorringer (excused), Bill Gray (excused), and John Groustra (excused)

STAFF PRESENT: Nicole Beagle, Tony Shaver, Jamie Reinke, Nancy Tezak, and Beth Fromwiller

GUESTS: None

- I. CALL ORDER: The Chairperson, Mr. Robert Kozfkay, called the meeting to order at 5:00 p.m.
The Pledge of Allegiance was recited by everyone in attendance and Mr. Lester offered a prayer.
- II. ROLL CALL: Mrs. Angie Hooper, Recording Secretary, took the roll. A quorum was present.
- III. RECOGNITION OF GUESTS: Mr. Kozfkay acknowledged the staff in attendance.
- IV. ADOPTION OF AGENDA: Ms. Brown made the motion, with support from Ms. Willis, to approve the Agenda as presented. The motion carried.
- V. COMMENTS FROM THE PUBLIC: There were no comments from the public.
- VI. PRESENTATION – OVERVIEW OF PROGRAMS: Mrs. Nicole Beagle presented an overview of the programs that are proudly offered here at CMH. She will go into more extensive detail regarding each program at future Board meetings. The overview consisted of both Children’s and Adult’s Care Management and Therapy programs, ACT, Peer Support, Psychiatric services, SUD, ABA, In-Shape, Community Living Skills, Journey to Independence, Creative Enterprises, and more along with the numerous groups offered to our individuals. The Board members’ questions were answered and are looking forward to the presentations scheduled for the future.
- VII. APPROVAL OF MINUTES: Mr. Ballard made the motion, with support from Ms. Willis, to approve January 28, 2025, Board Meeting minutes as presented. The motion carried.
- VIII. CEO’S REPORT: In addition to the written report, Mr. Morris shared a handout from CMHA. CMHA is asking for CMH Boards to contribute to the CMH Political Action Campaign. If each board member donated one meeting per diem, Mr. Morris will match each donation. The goal for the Agency is \$500.00. If we reach the goal of \$500.00, members will be put into a drawing for Detroit Tiger tickets. You can turn in cash to Mr. Morris, Merisa Thomas, or Angie Hooper. If you pay online, please make sure we are aware so we can also keep track of the donations from Sanilac CMH.

Mr. Morris was happy to report that we ended the FY2024 better than anticipated. We could have operated even without the SAMHSA PDI grant, and we have some CCBHC savings for future years of CCBHC.

Alan Bolter, CMHA Associate Director, will be attending the March Board meeting with state updates.

Mr. Morris, Mrs. Beagle, and Dr. Mitchell had a phone meeting this morning with Genoa Pharmacy to discuss the benefits of opening a pharmacy on-site here. This would be beneficial to individuals, especially individuals who receive injections. We are hoping to have more information next week.

Mr. Ballard made the motion, with support from Ms. Willis, to move the May Board meeting from May 27th to May 20th and to accept the CEO's report as presented. The motion carried.

IX. COMMITTEE REPORTS:

a. AUDIT COMMITTEE (02/25/2025): Mr. Kozfkay presented the report. Ms. Brown made the motion, with support from Ms. Weber, to accept the 02/25/2025 Audit Committee meeting minutes as presented. The motion carried.

b. CCBHC COMMITTEE (02/20/2025): Mr. Morris presented the report. Ms. Brown made the motion, with support from Ms. Willis, to accept the 02/20/2025 CCBHC Committee meeting minutes as presented. The motion carried. Mr. Morris shared that we have signed an LOA with AFSCME to increase the payrate for the open RN position. The aim is to make the position more marketable.

c. PERSONNEL COMMITTEE (02/10/2025): Mr. Kozfkay presented the report. Ms. Willis made the motion, with support from Ms. Brown, to approve the 02/10/2025 Personnel Committee meeting minutes as presented. The motion carried.

d. PROGRAM COMMITTEE (02/11/2025): Ms. Brown presented the report. Ms. Willis made the motion, with support from Mr. Ballard, to approve the 02/11/2025 Program Committee meeting minutes as presented. The motion carried.

e. PREVENTION & PUBLIC EDUCATION COMMITTEE (02/24/2025): Ms. Brown presented the report. Ms. Susalla made the motion, with support from Ms. Johnson, to approve the 02/24/2025 Prevention and Public Education Committee meeting minutes as presented. The motion carried.

f. CONSUMER ADVISORY BOARD (02/05/2025): Ms. Brown presented the report. Ms. Willis made the motion, with support from Ms. Johnson, to approve the 02/05/2025 Consumer Advisory Board meeting minutes as presented. The motion carried.

g. PARENT ADVISORY COUNCIL (02/10/2025): Ms. Johnson presented the report. Ms. Susalla made the motion, with support from Ms. Brown, to approve the 02/10/2025 Parent Advisory Council meeting minutes as presented. The motion carried.

h. OTHER: The 02/18/2025 Recipient Rights Advisory Committee meeting minutes will be reviewed at the 03/25/2025 Board meeting.

X. PIHP REPORT: Mr. Kozfkay shared that Kelly VanWormer did a good job conducting her first meeting as Interim Chief Executive Officer. Mr. Ted Hammon from GHS will fill the Board Secretary position for Region 10. The vote was unanimous. The members reviewed several policies including the Corporate Compliance Policy. Richard Carpenter reported that the state has adjusted rates three times in the last

six to nine months to correct the loss of eligibles. Mr. Morris shared that he had breakfast with Kelly VanWormer and was pleased with the visit. She is transparent and shares information. She has produced an organization and position report and reported there are four positions to be filled. Ms. Susalla made the motion, with support from Ms. Brown, to accept the PIHP Report as presented. The motion carried.

XI. OLD BUSINESS:

a. OTHER: There was no other old business.

XII. NEW BUSINESS:

a. BILLS: Mr. Kozfkay made the motion, with support from Ms. Brown, to pay the checks numbered 58455 through 58596 in the amount of \$1,386,037.13 as presented. The motion carried.

b. CREDIT CARD STATEMENT: Mr. Kozfkay made a motion, with support from Ms. Brown, to pay the credit card statement for the period 01/16/2025 to 02/17/2025 in the amount of \$47,477.63 as presented. The motion carried.

c. REVISED CONTRACT WITH LIFE SKILLS CENTERS FOR COMMUNITY LIVING SUPPORTS (CLS), SKILL BUILDING, AND RESPITE SERVICES, CDM #3379: Mr. Morris presented the CDM to the Board. Mr. Ballard made the motion, with support from Ms. Weber, to give the CEO approval to sign a contract with Life Skills Centers for Community Living Supports (CLS), Skill Building, and Respite Services not to exceed \$25,000.00 per fiscal year. The motion carried.

d. OTHER: There was no other new business.

XIII. REPORTS ON MEETINGS ATTENDED: Ms. Susalla reported she attended the Red Dress Event at the Mint and won the spa package which is incredible.

XIV. PUBLIC COMMENTS: There were no comments from the public.

XV. ANNOUNCEMENTS: HAPPY BIRTHDAY TO LINDA WILLIS!

The June and Fall Board Conferences will be in Traverse City. We will send out information as soon as we receive it. Let us know if you would like to attend. The Board members acknowledged CMH staff and all the wonderful things they do for our individuals and our Agency. Thank you for all you do!

XVI. DATE OF THE NEXT SCHEDULED MEETING: Tuesday, March 25, 2025, at 5:00 p.m.

XVII. ADJOURNMENT: There being no further business to discuss, the meeting adjourned at 6:17 p.m.

DATE: _____

Robert Kozfkay, Chairperson

DATE: _____

Linda Willis, Secretary

DATE: _____

Angie Hooper, Recording Secretary