

APPROVED: _____

PROPOSED MINUTES

SANILAC COUNTY COMMUNITY MENTAL HEALTH AUTHORITY

OCTOBER 29, 2024

MEMBERS PRESENT: Lynne Brown, Bill Gray, Joyce Johnson, Robert Kozfkay, Brett Lester, Anna Lopez, Nanette Susalla, Angela Weber, Robyn Gorringer, John Groustra and Roger Ballard

MEMBERS ABSENT: Linda Willis (excused)

STAFF PRESENT: Wil Morris, Nicole Beagle, Jamie Reinke, Anthony Shaver, Sheila Hill, Nick Hauxwell, Beth Fromwiller, and Angie Hooper

GUESTS: None

- I. CALL TO ORDER: The Chairperson, Mr. Robert Kozfkay, called the meeting to order at 5:00 p.m.

The Pledge of Allegiance was recited by everyone in attendance and Mrs. Robyn Gorringer offered a prayer.
- II. ROLL CALL: Mrs. Angie Hooper, Recording Secretary, took the roll. A quorum was present.
- III. RECOGNITION OF GUESTS: Mr. Kozfkay acknowledged the staff in attendance.
- IV. ADOPTION OF AGENDA: Ms. Brown made the motion, with support from Ms. Johnson, to approve the Agenda as presented. The motion carried.
- V. COMMENTS FROM THE PUBLIC: There were no comments from the public.
- VI. APPROVAL OF MINUTES: Mr. Ballard made the motion, with support from Ms. Brown, to approve the September 24, 2024, Board Meeting minutes as presented. The motion carried.
- VII. CEO'S REPORT: In addition to the written report, Mr. Morris added that we had our annual Trunk or Treat on Friday, October 25th. There was a large turnout of kids and their families. We would like to share kudos to Agency staff who volunteered their own time to take part in the Trunk or Treat. Staff also volunteered their own time to decorate the Children's department wing into a fun, festive, and proper for kids, haunted house. The community feedback was positive, and they hope we continue with this tradition.

We did awards for the best vehicle decorating. STC won second place and Santa Thompson won first place with her Dalmatian theme.

Wil received a thank-you note from a staff member showing appreciation for the bonus staff received.

The Region 10 Retreat is planned for November 15th. If you plan on attending, please contact Angie Hooper. We can assist with transportation if needed. This is not a required event. The topics that will be focused on are Access and CCBHC.

Administration is discussing participating in the 31st Annual Lighted Farm Implement Parade on December 7th.

Ms. Brown made the motion, with support from Ms. Johnson, to accept the CEO's Report as presented. The motion carried.

VIII. COMMITTEE REPORTS:

a. AUDIT COMMITTEE (10/29/2024): Mr. Gray presented the report. Ms. Susalla made the motion, with support from Ms. Weber, to accept the 10/29/2024 Audit Committee minutes as presented. The motion carried.

b. CCBHC COMMITTEE (10/10/2024): Mr. Groustra presented the report. Ms. Brown made the motion, with support from Ms. Susalla, to accept the 10/10/2024 CCBHC Committee meeting minutes as presented. The motion carried.

c. PERSONNEL COMMITTEE (10/28/2024): Mr. Gray presented the report. Ms. Susalla made the motion, with support from Ms. Johnson, to approve the 10/28/2024 Personnel Committee meeting minutes as presented. The motion carried.

d. PREVENTION AND PUBLIC EDUCATION COMMITTEE (10/28/2024): Ms. Brown presented the report. Ms. Susalla made the motion, with support from Ms. Lopez, to approve the 10/28/2024 Prevention and Public Education Committee minutes as presented. The motion carried.

e. PROGRAM COMMITTEE (10/08/2024): Mr. Lester presented the report. Ms. Gorringer made the motion, with support from Ms. Susalla, to approve the 10/08/2024 Program Committee meeting minutes as presented. The motion carried.

f. CONSUMER ADVISORY BOARD (10/02/2024): Ms. Brown presented the report. Ms. Susalla made the motion, with support from Ms. Weber, to approve the Consumer Advisory Board meeting minutes for 10/02/2024 as presented. The motion carried.

g. PARENT ADVISORY COUNCIL (10/14/2024): Ms. Johnson presented the report. Ms. Susalla made the motion, with support from Ms. Brown, to approve the 10/14/2024 Parent Advisory Council meeting minutes as presented. The motion carried. The November meeting is rescheduled for November 4th due to honoring the Veteran's Day holiday on November 11th. Ms. Johnson commented on how she appreciates the new size of the parking spaces outside of our Agency buildings, as it makes it much easier to get in and out of vehicles.

h. OTHER: There were no other committee reports.

IX. PIHP REPORT: Mr. Kozfkay reported on the October 18th PIHP Board meeting. Mr. Kozfkay reported that revenue for August had leveled off and they are in a positive position. Traditional Medicaid, HMP, and CCBHC Healthy Michigan all had a surplus for the month.

Attorneys representing the PIHP will meet with the state to discuss the rejection of the redlined version of the FY2025 contract.

Ms. Brown made the motion, with support from Mr. Groustra, to accept the PIHP Report as presented. The motion carried.

- X. OLD BUSINESS:
- a. OTHER: There was no old business.
- XI. NEW BUSINESS:
- a. BILLS: Mr. Gray made the motion, with support from Mr. Ballard, to pay the checks numbered 57729 through 57951 in the amount of \$2,293,933.60 as presented. The motion carried.
 - b. CREDIT CARD STATEMENT: Mr. Gray made a motion, with support from Ms. Brown, to pay the credit card statement for the period 9/17/2024 to 10/15/2024 in the amount of \$61,375.43 as presented. The motion carried.
 - c. PERSONAL GROWTH CENTER, CDM #3360: Mr. Morris presented the CDM to the Board. Ms. Brown made the motion, with support from Mr. Gray, to approve the appointment of Tim Sexton to the Personal Growth Center Board, with a term expiring on September 30, 2027. The motion carried.
 - d. FY24 NETWORK MONITORING, CDM #3361: Mr. Hauxwell presented the CDM to the Board. Mr. Gray made the motion, with support from Mr. Ballard, to approve the FY24 Network Monitoring Report as presented. The motion carried.
 - e. FY24 QI GOALS FINAL REPORT, CDM #3362: Mr. Hauxwell presented the CDM to the Board. Ms. Susalla made the motion, with support from Mr. Groustra, to approve the FY24 QI Goals Final Report as presented. The motion carried.
 - f. FY25 QI GOALS, CDM #3363: Mr. Hauxwell presented the CDM. Mr. Gray made the motion, with support from Ms. Susalla, to approve the FY25 QI Goals Report as presented. The motion carried.
 - g. FY24 ACCESSIBILITY TO SERVICES SURVEY ANNUAL SUMMARY, CDM #3364: Mr. Hauxwell presented the CDM. Ms. Brown made the motion, with support from Ms. Lopez approve the FY24 Accessibility to Services Survey Annual Summary as presented. The motion carried.
 - h. BOARD CERTIFIED BEHAVIORAL ANALYST (BCBA) CREDENTIAL, CDM # 3365: Mr. Morris presented the CDM. Mr. Gray made the motion, with support from Mr. Ballard, to approve the Agency entering a contract to pay the University of West Florida for staff member Breonna Studer to obtain her BCBA credential. The motion carried.
 - i. CY2024 – CY2028 LEASE FOR INDUSTRIAL PROGRAM PARKING LOT, CDM #3366: Mr. Morris presented the CDM. Mr. Gray made the motion, with support from Mr. Groustra, to approve the lease terms for the referenced parking lot and authorize the CEO to sign the contract as presented. The motion carried.
 - j. OTHER: There was no other new business.
- XIII. REPORTS ON MEETINGS ATTENDED: There was a good turnout for the Fall Conference and the Board Members in attendance enjoyed their time. Wil won the grand prize and shared the prize with the Agency attendees.
- XIV. PUBLIC COMMENTS: There were no comments from the public.
- XV. ANNOUNCEMENTS: Brett announced that it is Nanette Susalla’s birthday. HAPPY BIRTHDAY, NANETTE!!!
- XVI. DATE OF NEXT SCHEDULED MEETING: Tuesday, November 26, 2024, at 5:00 p.m.

XVII. ADJOURNMENT: There being no further business to discuss, the meeting adjourned at 5:45 p.m.

DATE: _____

Robert Kozfkay, Chairperson

DATE: _____

Linda Willis, Secretary

DATE: _____

Angie Hooper, Recording Secretary